

## **Family Support 2021-2022 Intake Letter**

As you know, the Tennessee Family Support Program is a grant program, totally funded with state dollars and administered through the Tennessee Department of Intellectual and Developmental Disabilities. This program provides a small amount of financial support to assist people (of all ages and income levels) with a severe lifelong disability to stay at home with their family or live as independently as possible. The 21/22 fiscal year runs from July 1, 2021 – June 30, 2022.

\*\*\* There is **NO** guarantee the Family Support Program will be funded from year to year since it is based upon the state legislature's yearly approval. This application is **not a guarantee** that a person will be approved for this fiscal year, or any future fiscal year (**even if they have previously received assistance through the Family Support Program**). Selection must be open to all persons applying each year, as if they have never applied before. **Selection is based on priorities set by the local councils and applications are ranked according to these priorities once they are complete.** \*\*\*

### **To be considered for the 2021-2022 grant, we must have the following items completed and returned by April 30, 2021:**

- 21/22 Family Support Intake Form** (All 4 pages, filled out completely – **incomplete sections will delay the review of your application**)
- Proof of Disability** (clearly stated diagnosis from physician or school records)
- Proof of Residency** (current utility bill, may be in the family's name)
- Copy of social security card** – **new request starting this year**
- Eligibility Checklist** (Completed by us, through paperwork review &/or phone interview)

**Intakes will be reviewed only when all required documents have been received by our office. Please fill out the intake form completely, and provide all proofs when turning it in. Intakes received without the required documents will not be considered for selection.**

We strive to notify families of their application status as quickly as possible. Turning in completed intakes and the required documents together speeds up our process. Our guidelines which are set by the state, declare we must notify applicants no later than the end of the first quarter in the fiscal year. You will receive notification of your application status by September 30, 2021 if not sooner. If you are applying after this date, we will notify you ASAP.

Intakes may be submitted by mail, email, webpage, fax, or you may choose to bring it by the office. Assistance with Spanish interpretation is available. Please contact us if you have any questions.

Sincerely,  
Regina Wilson, Family Support Director

**Mail**  
Attn: Family Support  
723 Emory Valley Rd.  
Oak Ridge, TN 37830

**Fax**  
Attn: Family Support  
(865) 381-1325

**Email**  
[fs.invoices@evcmail.org](mailto:fs.invoices@evcmail.org)  
**Webpage**  
[www.emoryvalleycenter.org](http://www.emoryvalleycenter.org)

**Phone:**  
(865) 813-0579 (Brandi)  
(865) 813-0578 (Regina)